

Getting started:

Have you gone through the college's complaint resolution process? Yes No

If yes, please submit the written complaint that you submitted to the college; any documents submitted or received to or from the college in respect to the complaint, and the written decision by the college.

If no, please be advised that all colleges are required by law to have a complaint resolution policy in effect. You must first go through the college's complaint resolution process, which includes submitting your complaint in writing to the college, before filing a complaint with the Department of Education.

Labour and Advanced Education will hold all personal information in confidence.

Your name:

Address:

Home Telephone:

Mobile Telephone:

Fax:

E-mail address:

College name:

College address:

Program name:

Program start date:

Program end date:

What is your complaint with the college? (If you need more space, please attach a separate document.)

What do you want the college to do to resolve your complaint? (If you need more space, please attach a separate document.)

Signature of complainant:
Date: