

1 Student Information:

First Name:		Last Name:	
Address:			
Telephone # (Home):		Telephone # (Work):	
Telephone # (Mobile):		Fax #:	
E-mail Address:			

2 Private Career College Information:

Name of College Attended:			
Name of Program:		Did you graduate?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Start Date of Program: <i>(dd/mm/yyyy)</i>		End Date of Program: <i>(dd/mm/yyyy)</i>	

3 Information you are requesting:

Diploma Certificate Transcript

Should this documentation should be submitted to a 3rd party? Yes No If yes, I give consent to send it to:

First Name:		Last Name:	
Address:			
Telephone # (Home):		Telephone # (Work):	
Telephone # (Mobile):		Fax #:	
E-mail Address:			

I **certify** that the information given on this form is complete and accurate.

Name (please print): _____

Signature: _____ Date: _____
(dd/mm/yyyy)

4 Return the form to:

By Email: pccforms@novascotia.ca

By Fax: (902) 424-6656

By Mail: Department of Labour and Advanced Education
Private Career Colleges Division
PO Box 697
Halifax, Nova Scotia
B3J 2T8

Questions? Call 902-424-5636

For Labour and Advanced Education Use Only

Verified Student Graduate (database/PSR): Yes No

Copies Found: Yes No

Verified By: _____

Date Emailed/Mailed/Faxed: _____